

Uniform Policy

(Version 1.1, Approved 10/2018, Reviewed 03/2019)

Purpose

The Uniform Policy details the uniform requirements for Bayside Christian College students.

Scope

This policy applies to all staff, students and parents/carers of Bayside Christian College.

Policy Statement

Why a Uniform?

Since the earliest days of Bayside Christian College, the distinct preference amongst the members of the school community has been that the students wear a uniform. The purpose was never to make everyone the same - God made us as individuals - but to promote the identity of the College in both the internal and external community.

Our desire is for students to wear their uniform with pride, as representatives of Bayside Christian College, in a way that respects our Dress Code and honours God.

Uniform by Sub-Schools

Bayside Christian College consists of three sub-schools:

- Early Learning Centre (3 & 4 year olds)
- Primary School (Prep-Year 6)
- Secondary School (Years 7-12).

Each sub-school has specific uniform requirements which cater for the needs of students of differing ages in a way that is consistent with the overall theme of the uniform.

The Dress Code

The following 'Code' is designed to promote the correct wearing of uniform:

1. The uniform should be complete, correct, clean and worn neatly at all times. Uniform items should be kept in good repair and of correct/appropriate size according to the relevant

uniform list. Any deviation from the wearing of the uniform should be short-term, and only allowable under the 'Out of Uniform Guidelines'.

2. **Dress length:** the hem is to be no shorter than level with the centre of the knee. The preferred length is below the knee.
3. **The length of shorts** are to be between the mid-thigh and mid-knee.
4. Boys in both the Primary and Secondary Schools have the choice of wearing shorts or trousers as part of both the summer (Terms 1 & 4) and winter (Terms 2 & 3) uniforms.
5. Girls in the Primary School have the choice of wearing navy **trousers** or **skorts**, and girls in the Secondary School may wear navy **slacks**, instead of the summer dress or winter pinafore/skirt. The skorts are to be worn with the navy (unisex) polo shirt (not the PE polo), and the Primary trousers are to be worn with the polo shirt or blouse. The Secondary slacks are to be worn with the white shirt, either short or long sleeve.
6. When open-necked **shirts** are worn (Terms 1 & 4) the only button to be undone is the collar button, except when expressly stated.
7. It is strongly advised that girls in the Primary School wear navy or black 'shorties' under their dresses/skirts for modesty reasons. Otherwise, there should be no visible addition to the uniform, e.g. a t-shirt which shows through the white shirt.
8. **Secondary students** are to wear sturdy, polishable black leather school **shoes** with a low-profile sole and heels no greater than 3cm. No dress shoes, sports shoes, party shoes, sandshoes or skate shoes are permitted. **Primary students** may wear sturdy polishable black leather school **shoes** or plain black below-ankle sports shoes. In both schools, visible stitching on the shoes should only be black, and no logos are to be visible on the outside of the shoes. Shoes must be worn correctly with laces, buckles or Velcro secured at all times to avoid injury.
9. There should be no visible **jewellery** apart from a watch and/or a plain gold or silver studs or sleepers. A single earring only may be worn at the centre of the earlobe in either or both ears. In the Secondary School, a second earring may be worn in each ear provided it is clear plastic only. No additional piercings, including nose studs and rings, are allowed, nor are Band-Aids to be placed over piercings. Bracelets for emergency medical purposes may be worn where certified by a medical practitioner.
10. **Makeup**, including nail polish, is not to be worn. In the Secondary School, a light foundation may be used to cover blemishes.
11. **Hair** is to be styled conservatively, be a natural colour, and not cover the face. Hair longer than the base of the collar must be tied back neatly. All hair-ties should be solid College colours - navy, maroon, white or black. Hair ties made from the summer dress material may be worn with the summer uniform only.
12. Male students are to be **clean-shaven**.
13. Students are required to wear a College **hat** for all outside activities during Terms 1 & 4. If appropriate hats are not worn, then students must remain in a designated shaded area.
14. On all **formal occasions** such as photo day, excursions and assemblies, and/or as designated by the Head of School, **Secondary students** are required to wear the formal College uniform consisting of compulsory uniform items including the College blazer. **The Year 12 jacket does not form part of the formal uniform and is not to be worn on such occasions.**
15. When the formal uniform is not required, Secondary students have the option of wearing the blazer with or without the College jumper. **The spray jacket^/soft shell jacket may be**

worn in place of the blazer at all times other than formal occasions. The fleece hoodie is only to be worn with the PE uniform.

16. Primary students may wear their spray jacket[^]/soft shell jacket for both the standard uniform and the PE uniform.
17. Secondary students are to wear the College **tie** in Terms 2 & 3. Ties are to be adjusted in length to meet the belt buckle or waistband. The tie knot is required to be neatly in place to the collar. Ties may be loosened or removed on days of extreme heat as instructed by the Head of Secondary. Ties should still be properly worn to and from College on such days.
18. Prep-Year 10 students are to wear the **PE uniform** all day on the day of their PE lessons or on an all-day sport excursion/event e.g. Cross Country.
19. Secondary students undertaking Outdoor and Environmental Studies and/or Agriculture:
 - Before recess – are to wear their PE uniform to school and change into the standard uniform during recess;
 - Between recess and lunch – are to wear the standard uniform to and from school, changing into the PE uniform at recess and out of it at lunch;
 - After lunch – are required to travel to the College in their standard uniform and change into their PE uniform during lunch.

Years 11-12 students should wear the standard uniform to and from College every day, and change into their PE uniform for sporting lessons and activities during the day. Students may come to school and go home in their PE uniform if going on an all-day sport excursion/event e.g. Cross Country.

Casual Dress & Swimwear

From time-to-time students may be given permission to come to school in casual dress for a specific purpose, such as fundraising. The College will notify parents/carers of an upcoming casual dress day.

Students should be dressed modestly and conservatively i.e. avoid plunging necklines, bare midriffs, short skirts and shorts, provocative or inappropriate words or slogans etc. Shoulders are to be covered, and tights/leggings covered by a dress, skirt or shorts.

Students should be dressed safely i.e. sun smart, including hats for Terms 1 & 4, sturdy shoes, hair off the face and long hair tied back.

Swimwear for female students is to be one-piece. A rash vest or t-shirt is to be worn by all students when not competing/participating in swimming events/activities.

Procedural Steps

Out of Uniform Guidelines

Students are required to wear College uniform. If they come to school out of uniform then they must produce a note from home as to the reason for this.

- If on the first day being out of uniform a student is without a note and is unable to fix his/her infringement:
- The Home Group/Class Teacher will issue an 'Out of Uniform Permission Card' for that day only (Secondary)

- Parents/carers will be informed, and
- The uniform infringement warning will be entered onto Edumate.

If the student repeats the infringement without a note from his/her parents/carers:

- He/she will receive a lunchtime detention
- Parents/carers will be contacted, and
- The infringement is entered onto Edumate.

For students who regularly come to school out of uniform:

- Parents/carers should be contacted
- The student will receive an after school detention with a reflection sheet, and
- The student will receive a Uniform Behaviour Card, to be completed by the teacher at all of the student's classes for one week.

Uniform Behaviour Card (Secondary School only)

The teacher:

- consults first with the Learning Team Coordinator and Head of School about the student's behaviour
- phones the parents to explain the behaviour and the need for the 'Uniform Behaviour Card'
- issues the student with a 'Uniform Behaviour Card', clearly outlining the reasons for the 'Uniform Behaviour Card' and the behaviour expectations of the student while on the Uniform Behaviour Card
- places a list of uniform expectations on the top of the card
- rates the student's adherence to the Uniform Policy from 1 – 5 during each lesson, based on the written expectations and
- initials the 'Uniform Behaviour Card' after each lesson.

The student:

- takes the issued 'Uniform Behaviour Card' to all classes
- gives it to the teacher at the beginning of the class and collects it at the end of the class, ensuring that the teacher's comments, uniform adherence rating and teacher initials have been completed
- presents the 'Uniform Behaviour Card' to parents/carers each day for perusal and signature, giving parents/carers the opportunity to provide encouragement and direction each day and
- at the end of the week, presents the card to the Head of School for his/her signature.

This Behaviour Card has many benefits:

- it offers the child the opportunity to demonstrate effort or new resolve to improve conduct
- it serves to remind the child of the expectations of both the College and of his/her parents/carers, and ensures the student's attention every period of every day and
- it involves the parents/carers in closely monitoring their child's effort.

A student will be taken off the 'Uniform Behaviour Card' when he/she has been faithful in acquiring all the necessary signatures and ratings, and his/her adherence to the College Dress Code has improved to the satisfaction of all teachers and the Coordinator.

The Head of School/Coordinator may grant an 'Out of Uniform Permission Card':

- For health reasons, where a doctor's certificate is provided or
- If a parent/carer provides a satisfactory written explanation as to why the replacement of a uniform item cannot occur in the short-term.
- Families seeking enrolment contact the Registrar to request a Prospectus Pack and to arrange a tour.

Purchasing Uniform Items

All uniform items can be purchased through the College uniform supplier, Dobsons, which has a uniform shop at the College (room A2, ph: 5971 4202). The shop is open at select times during school term and extended hours during peak periods. Online ordering, home delivery and click & collect facilities are also available. Where non-logoed items are purchased from other suppliers, please ensure that all colour and design requirements are met.

Second-Hand Uniform

College parents/carers are able to sell, buy or swap quality items of second hand Bayside Christian College uniform through the Bayside Christian College Second Hand Uniform Facebook Group: <https://www.facebook.com/groups/272552643332267/>.

Uniform Items

ELC 3 & 4 year old: boys & girls

Item	Required	Colour
Bomber jacket with embroidered ELC logo	All year	Maroon
Short sleeve polo shirt with embroidered ELC logo	All year	Navy/white
Bucket hat with embroidered ELC logo	Terms 1&4	Navy
Appropriate shorts, trousers or track pants	All year	

Primary boys standard uniform: Prep-Year 6

Item	Required	Colour
Windcheater with embroidered logo	All year	Maroon
Short sleeve polo shirt with embroidered logo	All year	Navy/white
Boys tailored shorts OR trousers	All year	Dark grey
Boys College design socks	All year	Grey with navy stripes
Shoes - leather or plain sports shoes	All year	Black
Slouch hat with embroidered logo	Terms 1&4	Navy
Skivvy* (can be worn under polo shirt)	Terms 2&3	Navy
Spray jacket with embroidered logo* [^] OR Soft shell jacket with embroidered logo*	All year	Navy/sky/white Navy

Primary girls standard uniform: Prep-Year 6

Item	Required	Colour
Windcheater with embroidered logo	All year	Maroon
Summer dress	Terms 1&4	Navy pinstriped
Pinafore/winter skirt	Terms 2&3	Navy pinstriped
Long sleeve blouse with logo	Terms 2&3 (with skirt) All year (with trousers*)	White
Skort with embroidered logo*	All year	Navy
Trousers*	All year	Navy
Short sleeve polo shirt with embroidered logo* (to be worn with skort/trousers)	All year	Navy
Girls College design socks	All year	Navy with white stripes
Shoes - leather or plain sports shoes	All year	Black
Slouch hat with embroidered logo	Terms 1&4	Navy
Skivvy* (can be worn with pinafore/skirt instead of blouse)	Terms 2&3	Navy
Tights*	Terms 2&3	Navy
'Shorties'*	All year	Navy or black
Spray jacket with embroidered logo*^ OR Soft shell jacket with embroidered logo*	All year	Navy/sky/white Navy

Primary PE uniform (boys & girls): Prep-Year 6

Item	Required	Colour
Spray jacket with embroidered logo^ OR Soft shell jacket with embroidered logo	All year	Navy/sky/white Navy
Short sleeve sport polo with embroidered logo	All year	Navy/sky
Sport shorts with embroidered logo	All year	Navy
Track pants with embroidered logo*	All year	Navy
College design sport socks	All year	White with navy/sky stripes
Sneakers	All year	Non-marking sole

Secondary boys standard uniform: Years 7-12

Item	Required	Colour
College blazer with embroidered logo	All year	Maroon
Woollen jumper with embroidered logo*	All year	Navy
Short OR long sleeve shirt with embroidered logo	All year	White
Boys tailored shorts OR trousers	All year	Dark grey
Boys College design socks	All year	Grey with navy stripes
Shoes – plain lace-up, leather	All year	Black
Slouch hat, with toggle, no logo (brim 7cm+)	Terms 1&4	Navy
College tie	Terms 2&3	College design

Secondary girls standard uniform: Years 7-12

Item	Required	Colour
College blazer with embroidered logo	All year	Maroon
Woollen jumper with embroidered logo*	All year	Navy
Summer dress	Terms 1&4	Navy pinstriped
Winter skirt	Terms 2&3	Navy pinstriped
Short OR long sleeve shirt with embroidered logo	Terms 2&3 (with skirt)	White

	All year (with slacks*)	
Slacks*	All year	Navy
Girls College design socks	All year	Navy with white stripes
Shoes – plain lace-up or buckle, leather	All year	Black
Slouch hat, with toggle, no logo (brim 7cm+)	Terms 1&4	Navy
College tie	Terms 2&3	College design
Tights*	Terms 2&3	Navy

Secondary PE uniform (boys & girls): Years 7-12

Item	Required	Colour
Spray jacket with embroidered logo [^] OR Soft shell jacket with embroidered logo	All year	Navy/sky/white Navy
Short sleeve sport polo with embroidered logo	All year	Navy/sky
Sport shorts with embroidered logo	All year	Navy
Track pants with embroidered logo*	All year	Navy
College design sport socks	All year	White with navy/sky stripes
Sneakers	All year	Non-marking sole
Fleece hoodie with embroidered logo*	All year	Light grey

Additional items (optional)

Item	Required	Colour
School bag – College design	All year	Navy
Gloves	Terms 2&3	Navy or maroon
Scarves (plain)	Terms 2&3	Navy or maroon
Beanies	Terms 2&3	Navy

* Denotes non-compulsory uniform item.

[^] Can be worn until the end of the 2021 school year.

Communication of Policy

This policy is communicated via the College's:

- Website
- Intranet
- Handbooks
- Parent information nights.

Implementation of Policy

This policy is implemented through:

- Regular communication with parents/carers i.e. College newsletter and other email correspondence
- Staff Handbook and briefings.

Related Policies

Behaviour Management Policy