

Application for Special Provision in VCE/VCE VM

*For Year 10 application for entry into Year 11 (ongoing need)
or Year 11/12 application (new situation).*

This form is to be used for any special provision request. A separate application for VCE external assessments will also need to be completed and submitted by the College to VCAA to obtain special provision for Unit 3/4 Exams.

Overview

The VCAA Special Provision Policy is to ensure that the most appropriate, fair and reasonable options are available for students to demonstrate their capabilities if their learning and assessment programs are affected by disability, illness, impairment or other circumstances. Special provision is available to students completing the VCE or VCE VM for classroom learning, school-based assessment and VCE external assessments.

Eligibility Criteria

Students may be eligible for Special Provisions if they are adversely affected in a significant way by:

- An acute or chronic illness (physical or psychological)
- Factors relating to personal circumstance
- An impairment or disability, including learning disorders

These circumstances do not include matters or situations of the student's own choosing, such as involvement in social or sporting activities or school events.

Evidence Required (from parent/carer)

Please attach all relevant documentation. If the College has already been provided with this, please note:

- Professional testing: educational, psychological assessments
- Medical reports
- Any other relevant information

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Type of provision being requested:

- Extra time for tasks
- Modified tasks in class
- Special arrangements for sitting SACs

- Rest breaks
- Technology specific
- Aides for scribing/reading/clarifying
- Other

Attach

Teacher observations of student in class
Reports from Learning Support Coordinator
Copies of medical reports
Copies of Assessments (medical, educational, psychological)

Outcome

- Approved
- Not Approved
- More information required
- VCAA application to be made