



Change of VCE / VCE VM Certificate

Student's Name:		Date:	/ /
Year Level:			

Certificate changing from:

- ☐ VCE to VCE VM
☐ VCE VM to VCE

Reasons for change:

Eligible for new certificate:

- ☐ Yes
☐ No

Signed by Parent:		/ /
Signed by VCE Coordinator:		/ /
Signed by Careers Coordinator:		/ /

Office Use Only

Date: / /

☐ Timetable

☐ Edumate

☐ Teacher's emailed

☐ Finance

☐ VASS

WHEN FINALISED, THE VCE COORDINATOR WILL RETURN THIS FORM TO THE TIMETABLER/VASS COORDINATOR.