



Part Time ELC Assistant

Bayside Christian College is a co-educational Christian school offering ELC through to Year 12. The school is located in Langwarrin South at the gateway to the Mornington Peninsula. The College's 600 students enjoy learning within a caring and friendly atmosphere with access to excellent resources set within beautiful surrounds.

Description:

The College is seeking appoint a suitably qualified and experienced Early Learning Centre Assistant to a part-time position working three days per week (approx. 21 hours). This role will commence in Term One, 2019.

The ELC Teacher Assistant will assist the ELC Director/Teacher with the set up and delivery of our 3 and 4 year-old Kinder Programs.

Job Requirements:

Selection criteria for this position are as follows:

1. A solid understanding of and commitment to the mission and philosophy of the College
2. A minimum of five years' experience working with pre-school children, preferably in a kindergarten setting, including a working knowledge of Early Years Learning Frameworks
3. Strong communication and ICT skills
4. A willingness to work as a team
5. A diligent worker with good organizational ability
6. Awareness of current Child Protection provisions and a demonstrated ability to work safely with children

Minimum requirements for this position include:

- Approved ACECQA Diploma in Early Childhood Education and Care
- Current Working With Children Check
- Police Check
- Child Protection Training
- First Aid Training (including Anaphylaxis and Asthma)

Please refer to the position description available on the [Bayside Christian College](#) website for additional information regarding this position.

Email your expression of interest, no later than August 24, to:
HR Officer, Claire Dawson - claire.dawson@baysidecc.vic.edu.au

Please ensure that your application includes contact details for three referees, including a pastoral referee, and that the relevant selection criteria are addressed.

General enquiries regarding the role can be directed to the ELC Director, Alicia McCann on 5971 6703.

This organisation promotes the safety, wellbeing and inclusion of all children, including those with a disability, Aboriginal children, and children from a culturally and/or linguistically diverse background. All employees and volunteers are required to strictly adhere to our Code of Conduct and Child Protection Policy. In accordance with our Child Protection Policy, applicants will be subject to rigorous screening including background checks, Referee checks, Police Checks, Working With Children Checks and identity checks. Certified copies of qualifications may be requested, and the recruitment process may involve a short work trial.